



Conestoga Boys Squash Club

Board Meeting - Post Season Meeting

Date: 6/23/23 Time: 6:30-7:30 pm Location: Google meeting

Board members:

President, Brian Kerr

Treasurer, Angella Jeong

VP Event Planning, Brookie White

VP Logistics, Shawn Wu

Secretary: Christy Fang

### **Updates from President, Brian**

- Timeline for hiring process-work on it
- Meet with Dominic and talk about the potential coach candidates next week
- Revise job posting and post on US Squash website <https://ussquash.org/post-a-job-opportunity/>

### **Updates from Treasurer, Angella**

- Coach Transition Project
  - Review draft job posting - in progress
  - Farewell Round Robin / Legacy Donation Drive - We will revisit this late summer/early Fall. Need further discussion with Michelle and girl's team
  - On 5/22 - Effective June 2023. Per Dominic, on 5/30, Cam contacted Dominic and canceled the membership.
- Meeting with Pam & Lynn, girls team Prez & Treasurer, 5/25 @ BN Cafe 8pm
  - Review TESD Club athletic paperwork & HR doc requirements
    - Confirmed current Regulation
  - Review coaching contracts, recalc options & language, clauses to include
    - Pam will send out calc method.
  - Review By Laws - best practices for updates/changes/posting

- Need to separate Boys & Girls
- Board members will review the by laws and update articles, clauses, etc.
- Then have all board members approve and sign at next board meeting
- Keep on file &/or post on website
- Meeting minute will be limited to meeting agenda
- Review website - need for media consent & waiver forms?
  - Board chooses board email - Angella will send to Christy
  - Yes, separate (from Conestoga) media consent highly recommended
  - Have webmaster ask for photos, video clips
  - Waiver is already part of PIAA, but can add something with membership dues sign up
- BSFC court rental agreement requires individual Berwyn membership vs. Cynwyd Club - individual membership not required during team season
  - Agreement states that one year's advance notice required if re-negotiating price - which may happen, if Dominic reacts to Board hiring a non-Berwyn teaching Pro (who he considers a threat to his business)
- Fundraiser Squash Open House at BSFC - new date: Sat Sept 9th from 3 - 5 pm
  - girls team will also participate - will have collab meetings
- Approve meeting minutes from prior meetings
  - Fall meeting 10/10/22
  - Budget meeting 4/25/23

#### **Updates from Secretary/Asst Treasurer, Christy**

- Time line for Reg 6146.1 paperwork - Deadline docs due to Athletics Office for Annual Application for Club Recognition
- Docs need to be notarized

#### **Updates from VP Event Planning, Brookie**

#### **Updates from VP Logistics, Webmaster, Shawn**

**Meeting adjourned at 7:30pm**

**Minutes taken by Secretary, Christy Fang**